

Adobe Acrobat Pro XI: Advanced

Length: 1 Day

Summary: This course expands on the student's knowledge and experience in Adobe Acrobat Pro XI. They will learn how to customize, secure and enhance PDF documents. They will also learn how to and create interactive documents and prepare PDFs for printing.

COURSE CONTENT

1: CUSTOMIZING THE ADOBE XI PRO WORKSPACE

- Customize the Toolbars
- Customize the Tool Set

2: CREATING PDF'S FROM TECHNICAL DOCUMENTS

- Create PDF documents using Autodesk AutoCAD
- Measure technical drawings

3: ENHANCING PDF DOCUMENTS

- Embed multimedia
- Enhance PDF document accessibility

4: SECURING PDF DOCUMENTS

- Manage the security of PDF documents
- Validate PDF documents

5: CREATING INTERACTIVE PDF FORMS

- Create a PDF form
- Compile and manage PDF form data

6: FINALIZING PDF FILES FOR COMMERCIAL PRINTING

- Apply color management settings
- Preview printed effects
- Perform Preflight on a PDF document
- Create PDF/X, PDF/A and PDF/E compliant files
- Create a composite and color separations